

# ARMY GUARD AGR VACANCY ANNOUNCEMENT

## RE-ADVERTISEMENT

KENTUCKY ARMY NATIONAL GUARD HUMAN RESOURCES OFFICE ATTN: NGKY-HRO-AGR 100 MINUTEMAN PKWY FRANKFORT, KY 40601-6168	ANNOUNCEMENT NUMBER: <b>16-043</b> <b>RE-ADVERTISEMENT</b> OPENING DATE: <b>31 August 2016</b> CLOSING DATE: <b>29 September 2016</b>
TELEPHONE NUMBERS: Commercial (502) 607-1331 or (502) 607-1360 DSN 667-1331 or 667-1360 Website: <a href="https://ngkyc2-a03-iis4/fedjobs/">https://ngkyc2-a03-iis4/fedjobs/</a>	<input type="checkbox"/> Permanent Change of Station (PCS) is not authorized for this position. <input checked="" type="checkbox"/> Permanent Change of Station (PCS) may be authorized if in the best interest of the government.
POSITION TITLE/SERIES AND GRADE: PDCN: NA <b>REC &amp; RET NCO MOS: 79T30</b> <b>STAFF SERGEANT (E6)</b> <b>MIN Rank: E5/SGT MAX Rank: E7/SFC</b> <b>(1 position)</b>	LOCATION: SPMD: NA <b>KY R&amp;R BN</b> <b>FRANKFORT, KY 40601</b> <b>( Location: HARRODSBURG) See Other Requirements</b>
SALARY:  IAW Current Rank and Active Duty Pay Documents	FOR JOB DETAILS/MORE INFORMATION: <b>MAJ Jonathan Ballard</b> <b>502-607-6011</b>
OPEN AREA (S) OF CONSIDERATION:  <b>AREA (3)</b>	REQUIRED SECURITY CLEARANCE:  <b>*MUST BE ELIGIBLE FOR SECRET CLEARANCE*</b>
DEFINITION OF AREAS OF CONSIDERATION:  AREA 1 = Applications will be accepted ONLY from current (ON BOARD) KY AGR members.  AREA 2 = Applications will be accepted from ALL SOURCES KYNG (M-Day, Technician and AGR).  AREA 3 = Applications will be accepted NATIONWIDE  Applicants <u>will not</u> make plans to enter the Active Guard/Reserve (AGR) Program until the Human Resources Office formally notifies the applicant and selecting official.  Individual selected will be ordered to Full Time National Guard Duty in an Active Guard/Reserve status under provisions of Title 32, U.S.C., Section 502 (f). The Kentucky National Guard is an Equal Opportunity Employer.	
APPOINTMENT FACTORS: MILITARY OCCUPATION SPECIALTY (MOS): ): <b>79T</b> Individual must meet the following: <i>Physical demands rating and qualifications for initial award of MOS.</i> <ol style="list-style-type: none"> <li>(1) A physical demands rating--N/A.</li> <li>(2) A physical profile of 132221.</li> <li>(3) Qualifying scores.             <ol style="list-style-type: none"> <li>(a) A minimum score of 110 in aptitude area GT waivable to 100 and 100 in aptitude area ST in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002.</li> <li>(b) A minimum score of 110 in aptitude area GT waivable to 100 and 96 in aptitude area ST on ASVAB tests administered on and after 2 January 2002.</li> </ol> </li> <li>(4) Meet selection criteria in National Guard Regulations 601-1, 600-200, 600-5, 600-10, 601-280, and AR 135-18 as applicable.</li> <li>(5) Be a high school graduate with diploma; or have at least 30-hours of college with a high school GED with no waiver.</li> <li>(6) No record of conviction by special or general courts-martial or civilian courts of offenses listed in AR 27-10 (Military Justice), chapter 24 or otherwise required to register as a sexual offender under AR 27-10, chapter 24.</li> <li>(7) Formal training (successful completion of the MOS 79T Recruiting and Retention Course conducted under the auspices of the Recruiting and Retention School) is mandatory.</li> </ol> <p>“Applicant must have favorable adjudication of a T3/Secret level investigation/reinvestigation in order to be accessed into the AGR program.”</p>	

**SPECIAL REQUIREMENTS:**

**Must live within 50 miles of duty location.**

**Must successfully clear all requirements of a position of significant trust an authority (POSTA)**

**POSITIONS OF SIGNIFICANT TRUST POST REQUIREMENTS**

**Reference: *ALARACT 188/2014, HQDA EXORD 193-14 Screening of Sexual Harassment/ Assault Response and Prevention Program Personnel and Others in Identified Positions of Significant Trust.***

- Must not have a Type I or Type II Offense (See HQDA EXORD 193-14, Annex B)
- Must be able to produce a favorable National Agency Check with Law and Credit (NACLC)
- Must complete a Department of the Army Sensitive Duty Assignment Eligibility Questionnaire (DA Form 7424)
- Must not be listed on the National Sex Offender Public Website
- Must receive favorable results after completing a DD Form 369
- Must complete a Behavioral Health Interview (DA Form 3822). This is a requirement for all Recruiters and must be conducted prior to an accession into the AGR program. If selectee is unable to pass the screening he/she will be disqualified and removed from selection list into the AGR program as a Recruiter.
- Must have favorable **NGB** results from:
  - Department of Army Inspector General (DAIG)
  - Criminal Investigation Division (CID)
  - Office of Military Personnel File Review
  - Army Substance Abuse Program

**PROMOTION POTENTIAL: The known promotion potential for this position is IAW AR 600-8-19**

☒ NOTE: KENTUCKY ARMY NATIONAL GUARD MEMBERSHIP IS REQUIRED. ☐ PROMOTION

**OTHER REQUIREMENTS:**

National background check completed by the Recruiting Battalion upon a conditional hire.

Not filed bankruptcy within the past 3 years.

Able to obtain a SECRET security clearance.

Applicants will not make plans to enter into or move within the Active Guard Reserve Program until AGR orders are in hand and formal notification is received.

Applicants are advised that consideration for continuation beyond their initial three-year tour is dependent upon satisfactory performance, successful completion of required courses, continued compliance with weight standards and maintaining physical fitness standards. Approval of initial tour, as well as request for tour renewal, is at the discretion of the Adjutant General.

This position may require mandatory formal training for full time support (FTS) personnel. Check with your unit or AGR Management Office for training requirements. Failure to complete the NGB prescribed courses at the Professional Education Center (PEC) for FTS personnel within the first year of employment or reassignment may be cause for reassignment or termination.

There are several stages that must be completed before the selectee can work independently as a Recruiter. This position is a **STATEWIDE** assignment with a temporary duty location in **Harrodsburg, KY** working with a sponsor. When stages are completed selectee will be assigned within the state based on the needs of the organization. The stages are as follows:

1. Apprenticeship Stage: Selectee will work closely with a qualified Recruiter sponsor.
2. Journeyman Stage: Upon completion of POST requirements selectee will be scheduled for SQ14 (Recruiting & Retention Course) and be able to process applicants for enlistment in the National Guard.
3. Recruiting & Retention Course Completion: Upon completion, selectee is then considered a recruiter. At this time selectee will be assigned a new duty location, specific recruiting area and assigned an accession mission.

## **HOW TO APPLY:**

INDIVIDUALS MUST APPLY BY SUBMITTING THE BELOW REQUIRED INFORMATION:

1. NGB Form 34-1 (11 NOV 13) (Application for Active Guard Reserve (AGR) Position). Include position announcement number and position title on the application. Make sure you sign and date the application.
2. **CERTIFIED** copy of DA Form 2-1 signed or ERB/ORB, certified by Unit. ERB MUST HAVE ASVAB/LINES SCORES!
3. Copy 4 (Member Copy indicating SPD code) of all previously issued DD Form 214s (Report of Separation) and NGB Form 22.
4. Last three NCOERs/OERs and/or a statement by a member of your chain of command attesting to your character of service. Submit a memo to the President of the Board, explaining reason(s) for any missing or not requiring of NCOERs/OERs.
5. Copy of DA Form 705 (APFT). Must have successfully passed most recent APFT within 12 months, 6 months for AGRs. Ensure DA 705 states FOR RECORD GO. DA 5500-R/DA 5501-R (Body Fat Content Worksheet) must accompany the DA 705 (if applicable) for most recent APFT.
6. **Certified statement of height and weight** from unit commander. **HT/WT must be CONDUCTED within 30 days of closing date.**
7. Copy of Periodic Health Assessment or most recent physical examination (SF 88 and SF 93 or DD Form 2807-1 and DD Form 2808) and a statement explaining any changes in medical status or any medical treatment since last physical examination. Include a copy of your DA Form 3349 (Physical Profile) and MOS Medical Retention Board results (if applicable) and if you are over 40 years old, a copy of your cardiovascular screening. If you have ever applied for, have ever received or are currently receiving disability compensation or have a disability rating, all documents from VA must be provided.
8. NGB 23B RPAM Statement for NG, ARPC 249 for USAR, or DD 1506 Statement of Service.
9. Statement of Security Verification from Security MGR if required for position.
10. Resume/letters of recommendation (optional).
11. A copy of PQR (Personnel Qualification Record) from the UPS/CMS database.
12. **Current Family Care Plan if required per AR 600-20, section 5-5.**

If you are unable to provide any of the documents listed in 2-12 above, a memorandum must be submitted explaining why that document is not available.

**Submit only the required documents as outlined above.**

## **AGR QUALIFICATIONS:**

1. Must be qualified for initial entry into or continued service in the AGR Program IAW AR 135-18, NGR 600-5, AR 40-501, and be capable of performing the duties assigned and implied by grade, MOS and position as prescribed above.
2. Must possess a valid civilian vehicle operator's license and be able to be licensed to operate any military vehicle assigned to the organization.
3. Soldier will participate in physical fitness training in accordance with the appropriate state SOP. Soldier will take the Army Physical Fitness Test semi-annually.
4. Must be able to meet all military education and Full Time Unit Support (FTUS) requirements in accordance with NGR 600-5, NGR 600-100 and current policies/directives.
5. Must attend and successfully complete the appropriate FTUS Training.
6. Must not have any unfavorable actions of any kind, must not be flagged, and must not have a temporary or permanent profile that would prevent successful completion of a retention/period physical.
7. Must be a deployable asset.
8. Must attend all Inactive Duty for Training (IDT) and Annual Training (AT) periods and performs duty in the assigned duty MOS.
9. Applicants seeking initial entry on AGR status (or reentry on AGR status) must be able to serve 3 years on active duty prior to attaining mandatory removal date (MRD) or completing 18 years of service creditable toward a 20-year active duty retirement.
10. Current AGR applicants who fall under the AGR Stabilization Policy P15-010 or who are currently within the stabilized CST 3-year initial tour are NOT eligible to apply. Applicant selected for this position will comply with AGR Stabilization Policy P15-010.
11. Accepting this position may affect your incentives. Applicants should contact the Education, Incentives, and Employment office if they have questions.

**APPLICATION PROCEDURES:**

Applications may be mailed or hand delivered to:

KENTUCKY ARMY NATIONAL GUARD  
HUMAN RESOURCES OFFICE  
ATTN: NGKY-HRO-AGR  
100 MINUTEMAN PKWY, BLDG 124  
FRANKFORT, KY 40601-6168

APPLICATION MATERIALS MUST BE RECEIVED BY 1600 ON THE CLOSING DATE. **FAILURE TO PROVIDE COMPLETE INFORMATION WILL RESULT IN YOU NOT RECEIVING CONSIDERATION FOR THIS POSITION.** Your application materials may not be returned. Therefore, don't submit original documents that you may need in the future. A separate application is required for each vacancy announcement. Packets that are **BINDED** and/or in **BINDERS and sheet protectors** are **NO LONGER ACCEPTED**. The HRO is not responsible to inform you that your packet is incomplete. **YOU MUST BE AWARE OF THE CONTENTS OF THIS INSTRUCTION SHEET TO COMPLETE YOUR APPLICATION PROPERLY.**

In accordance with 39 U.S.C. Section 415, applications will not be accepted in postage paid government envelopes.

**CONTACTING US:** After you have read all the instructions in this vacancy announcement, if you still have questions about this position or the application process, you may contact us at (502) 607-1331 or (502) 607-1360.

NGB-ARH POLICY MEMORANDUM 05-040A

FILL PRIORITY

EXCESS PERSONNEL	<u>NONE</u>
PRIORITY PLACEMENT LIST	<u>NONE</u>
LATERAL ASSIGNMENT REQUEST	<u>NONE</u>
EPS LIST	<u>NONE</u>
HIRING BOARD ACTION	<u>YES</u>